STFC MINUTES  
Wednesday, Feb. 7, 2007  
Pence Union Building, 3:09 p.m.

Student Members Present:  
Evan Buelt – ASEWU Technology Advancement – STFC Chair  
Matt Hawkins – Student at Large  
Brandon Kassap – Student Representative Pub Lab  
Jared Daugherty – Student at Large  
James Riddelle – Student at Large

Non-Student Members Present:  
Dave Dean – Information Resources

Ex-Officio Members Present:  
Matt Brown – Consultant for Student Technology Fee  
Burke Fitzpatrick – Consultant for Student Technology Fee

I. Chairman Evan Buelt called the meeting to order at 3:09 p.m. in PUB 303

II. Evan entertained a motion to approve the minutes from 11-29
   a. Brandon seconded
   b. Motion passed unanimously

III. New Business
   a. Proposed site visit 2-14-07
      i. Burke explained the site visits to do a week early: Baldy’s laptop, PUB lab/Café to save time during site visits for rest of the proposals.
   b. Review/Questions for Baldy’s Laptop – proposal 20
      i. Evan said athletic director wanted to have EWU games broadcast in the PUB. Also, SUBOC tie-in to the proposal (paying for wiring and install)
      ii. Brandon asked if a laptop would be available
      iii. Matt B. said there should be one but asked if the laptop would be able to hook up to the TV? Trickle down don’t have video cards or capability to run Vista.
      iv. Evan said if the trickledown won’t work, SUBOC had plans to purchase a laptop but wanted to try used equipment first.
      v. Burke asked if laptop was requested because tower won’t fit it in the TV display
      vi. Evan said that was true, James said he’d assume they had figured in the video connection. Committee discussed different tv-out connections possible with a laptop.
      vii. Matt B. said if it was one computer committee could look at purchasing one too, and could test the connection in the PUB lab with the screen display at the front desk.

Prepared by: Burke Fitzpatrick (Consultant for Student Technology Fee)
viii. Dave asked how they are getting the internet. No one knew, but committee wanted to know.

c. Review/Questions for Academic Support Center – proposal 7
   i. Evan introduced the proposal, listing request with first and second priority items. Evan said he did not have a lot of knowledge with ASC but it seemed like a general use facility.
   ii. James said he had used an online course through them and liked it, but he didn’t know how useful a lab was when offerings were online.
   iii. Evan asked about trickedown request
   iv. Brandon knew that some of their gear had been trickled to the Math Lab
   v. Matt B. said last year the STFC had funded trickledown for all department labs versus new equipment for GACL
   vi. Dave had a question about digital camera, how many different places should be checking out cameras? In ASC’s case they could go up to the MARS lab in same building. Also the bulb, if it is instructional use, should be department expense.
   vii. Committee discussed whether projector/bulb used for instruction or student practice, unclear
   viii. Dave said page 3 they were requesting a camera for students to checkout for projects
   ix. Brandon pointed out it was a high end camera at 9mpx, $600
   x. Committee wanted to know why they need camera and what sort of projects it would be used for.

d. Review/Questions for Digital Arts Lab – proposal 8
   i. Evan introduced proposal, and said art complex was far away from main campus.
   ii. Jared asked what the lab was, where it was.
   iii. Matt B. explained 17 macs, art/video/music software and hardware
   iv. Evan said a lot of what they’re requesting is software and printers, also said his knowledge was limited regarding this department
   v. Matt B. said the $5k printer is like the MARS lab and PUB had discussed doing one but it was too complicated to run and decided against it. Art lab printing had also cost more money in the past from poor maintenance of gear.
   vi. Dave said there was a history with printing in art lab because they didn’t have good technical support and let their warranty expire. They have one strike against them as far as the printing business goes, Dave said, but that doesn’t mean they couldn’t improve.
   vii. Matt B. described complexity of MARS large format: special paper, inks, terminals to release jobs and technical support of software/drivers
   viii. Evan asked if there was an easier one to use?
ix. Matt B. said he didn’t know for sure

x. Matt H. asked why they can’t just use MARS’ printer

xi. Evan asked if JFK had one too?

xii. Matt B. said they didn’t but the print shop in Tawanka does have an old one from MARS

xiii. Dave described expense of other facilities compared to MARS with other facilities costing students 3-4 times as much for same prints

xiv. Evan asked if STF had been assisting with software

xv. Matt B. described funding history of STF with Art lab, hardware upgrades some years verses software upgrades other years. This year they requested software.

xvi. Matt B. wanted to know if software requests were for class use or general access use.

Committee discussed asking that question at site visit.

e. Review/Questions for Modern Languages Lab – proposal 9

i. Evan introduced proposal, software and 10 desktop request.

ii. Evan had a question regarding upgrade to new OS and new office, was the proposal requesting xp or not? Evan thought price had risen.

iii. Matt B. said it was cost for university and a generic line item in the proposal system to estimate cost of software. Also said the lab was sectioned off for general student use vs class use, 8 stations for general student use. They were the only department lab last year to receive new computers

iv. Brandon wanted to know if trickledown from Modern Languages would satisfy what ASC was asking for?

v. Matt B. said trickle down from PUB usually goes to departmental labs and departmental labs trickle to JFK PACs. The equipment from MLLC would probably not go to ASC.

vi. Dave asked if MLLC computers would go to JFK

vii. Matt B. said probably and after the site visits techfee consultants would create a spreadsheet to help committee make decisions regarding trickledown equipment

viii. Dave raised the question of new computers versus new software and if old computers would run new software

ix. Matt B. said the committee might have to decide how to buy office 2007 for all computers to make sure consistent. It wasn’t in all the proposals and might have to meet with people to talk about software consistency

x. Dave asked why 10 new computers but only 8 sets of vista/office 2007 and if it were different than the others would it have to be brought up to same level
xi. Brandon asked how licenses with new computers purchased would work
xii. Matt B. said the new computers would come with either XP or Vista and the labs could
determine when to upgrade or which OS to use – hard to say since there is already talk of a
service pack to allow XP machines to read office 2007 files

f. Review/Questions for Biology Lab – proposal 10
   i. Evan introduced proposal replacing 14 PC workstations. Evan asked Matt B. about awards
      previous year
   ii. Matt B. said they probably had 7 2003 and 7 2004 computers trickled down to them
   iii. James asked if the wireless was a problem, proposal talks about improving wireless signal.
        Committee discussed (no wireless items) and James was reading from art lab proposal.
   iv. Matt B. said the science building had wireless and shouldn’t be a problem
   v. Brandon asked if there were login stats
   vi. Matt B. said the proposal says they serve 150 a day
   vii. Evan said committee would have to address how many people use the lab
   viii. Dave said this and MLLC committee have been working with STF almost since techfee
        began and that a lot of students use facility
   ix. Evan said when he was taking sciences classes he used it a lot
   x. Matt B. said the facility was more general access with a minimum orientations, 10 hours a
      quarter, for students to use biology software


g. Review/Questions for SBS – proposal 11
   i. Evan talked about social behavioral sciences request, reading from abstract
   ii. Brandon said he had trouble using wireless on third floor of Patterson
   iii. Matt B. said wireless had been used only for lab because faculty complain about students
        with wireless access during exams, an issue raised at ACC several times
   iv. Dave asked where he was asking for wireless
   v. Matt B. said Patterson but there wasn’t much room to sit down with a laptop
   vi. Evan asked why they needed a wireless point there when it was too small to sit in with
       laptops? Who would use the wireless in the lab with lack of desks?
   vii. Matt H. said [Mark Story] sounded a little bitter in the ‘Relationship to STF’ section of
        proposal, talking about discrimination against his department
   viii. Evan asked if they needed the headsets/headphones, couldn’t remember seeing something
        referring to headphones
   ix. Brandon asked what the main use of the lab was for
x. Matt H. said it was 3 separate labs

xi. Matt B. explained 3 labs and locations of SBS facilities

xii. Brandon asked if they funded their own software

xiii. Matt B. said they had, he also said the STF had an email previous year upset that they received trickle down equipment

xiv. Dave asked to what extent the Patterson lab was available to students

xv. Matt H. read proposal quoting “students who sit in lab don’t know if it is a GACL or a classroom one”

xvi. Dave concerned about scheduling of classes versus general use time

xvii. Burke said he hadn’t received information about class scheduling yet, requested it but Mark has had surgery and hadn’t responded

xviii. Brandon said it sounded like proposal was trying to make it sound like a GACL when it wasn’t

h. Dave asked if the departmental labs would receive trickle down from now on?

i. Matt B. said that was the decision from last year but labs like the MLLC were misc cases because sections of them were completely GACL versus instructional

j. Dave asked how many computers were trickling down from PUB

k. Matt B. read 69 pub 10 spo 17 café, plus 30 from Chin’s lab. He said should be able to fund all the departmental labs with trickledown and trickledown would still have warranty. Also, it was less management issues for the labs because they would have 2 types of computers to image versus 3.

l. Evan asked how many computers again?

m. Matt H. said about 130.

n. Matt B. asked if they were asking for all computers to trickledown from RVPT lab to RVPT classroom. The 30 from RVPT lab might be intended for RVPT classroom.

o. Review/Questions for Music Tech Keyboard – proposal 12

i. Evan said he sort of had a bias with music department because he knew the department but would try to be non-biased. He also said they were asking for a lot and proposal stated it would only be affecting 150 music majors, according to the proposal. Discussed the large request of music hardware/software. Wanted to know how many hours available to non-music majors.

ii. Jared asked if all the equipment would be in that room
iii. Evan said he had taken a class in that room as a music major and the room had been for instructional use only.
iv. Brandon said they were gutting room and starting over
v. Justin, visitor in the gallery, asked if 150 students effected, why spend $1,000 per student?
vi. Dave said that was one several questions to ask them
vii. Brandon said a lot of the hardware is really over priced
viii. Matt B. said the quote would have to go to bid if it was all through one vendor
ix. Burke pointed out non-techfee items: books, instructors equipment, furniture
x. Matt B. said hardware installation was also not covered by techfee
xi. Brandon read more books and furniture from proposal
xii. Matt B. said price could be cut down and wasn’t clear how their quote was structured, confusing wording about request.

xiii. Dave said the other thing wasn’t whether it was a good or bad idea/proposal but whether it was appropriate for students to pay the bill. The proposal talks about required for accreditation and the program is not a program without accreditation. Dave said their accreditation was a business problem that they should be paying for because without it they are out of business. Not appropriate for students to pay for business/program expenses
xiv. Evan mentioned WSU received all funding from administration, and our (EWU) Jazz program is excelling beyond expectations, beyond department.
xv. Dave Dean said it was a center of excellence, it should be supported more and might qualify for matching funds
xvi. James said he liked that idea better but departmental items (marching band) didn’t effect general students
xvii. Burke said also an issue of putting another 17 Macs in Art complex with low student use of other Macs in art complex.
xviii. Burke asked for clarification about jazz program from Evan
xix. Evan described prominence of jazz program versus music program, also 150 students didn’t seem valid. He had been in program, 30 jazz majors or so, doesn’t seem like 150 students in program
xx. Dave asked, hypothetically, if STF gave them 150k and a company comes in and sets it all up, who will maintain the equipment?
xxi. Evan said on page 5 there was also mention of classes taught in the lab (piano, jazz, marching band)
xxii. Matt H. said they were basically asking for a classroom to stay accredited
xxiii. Evan said basically
xxiv. Justin asked about numbers, 150 students maybe less and room reserved so many hours a
day, how many hours? 5 hours?
xxv. Evan said some class arrangements could be 7 hours on a given day
xxvi. James said proposal mentioned additional classes that could be added
xxvii. Evan said STF should ask them a lot of questions but his opinion was not to fund the lab,
too expensive for too little students.
xxviii. Dave asked Matt B. how much could be cut
xxix. Matt B. said at least $18k to cut that doesn’t meet Techfee guidelines (instructional
stations, sound tree training, books, furniture etc)
xxx. Dave said if that number could be shaved, maybe matching based on what’s left
xxxi. Committee discussed line items, teacher’s instruments, etc
xxxii. Matt B. said another 1k for projector, at least 20k could be cut from bogus items
xxxiii. Dave said then they’ll have to get bids for other stuff
xxxiv. Evan asked about Macs versus Windows
xx xv. Matt B. said numbers are not very high, not a high end mac ($2,200 Mac versus the $5k
Macs at MARS lab)
xxxvi. Dave asked what we have for Mac trickledown
xx xvii. Matt B. said 8 Macs from PUB and 4 from Mars
xx xviii. Dave said that cuts the music proposal from 17 to 5 which could cut 70k from proposal,
and maybe the STF could cut proposal down to 90k and fund proposal at 1/3 of that for about
$30k
(1) Said points for it’s favor
   (a) Center of excellence, bragging rights, good pr
   (b) Not a total bogus proposal, they’re not asking for a field trip
   (c) Matt B. said basic questions: How many students use and when?
xx xix. Dave said the self-run-no-maintenance-person plan does not work. The department has
to have a designated person, hasn’t worked in the past with other labs
xl. Matt B. said a good question: if this is a center of excellence why can’t you pay for it? Matt
B. wanted to find out what their thinking is on not funding a center of excellence
xli. Evan said they had also requested $10k supplemental request from ASEWU for a club-class like competition: national Pacific North West, 6 universities from west coast pretty prestigious. The club did kick in half the cost
xl. Brandon said he was sure they had money they just wanted to hide it
xlii. James said paying for the whole thing was definitely not the answer but maybe a partial. It didn’t make sense to pay for all of it because the question was how much does this mean to them if they won’t pay for it themselves?
p. Matt B. asked if they should do another proposal with time left (40 min or so)
q. Proposal 13 pilot Riverpoint laptop checkout
   i. Brandon said he wondered if a bunch of students had requested or if it was just one person
   ii. James asked if they had laptops currently
   iii. Matt B. talked about new library at RVPT, joint program between WSU and EWU with capitol funds and the proposal was asking for matching funds between WSU laptops and EWU laptops
   iv. Evan said WSU RVPT student government only had about $100k dollars
   v. Brandon asked if WSU would fund it
   vi. Matt B. said that it STF proposal was contingent on WSU matching dollars
   vii. Evan said a funny story was one of the council members at ASEWU had a date with the WSU student president and was asking for more info
   viii. Matt B. suggested that Evan call Carson Shaults of the WSU Spokane Student Association about WSU funding this proposal
   ix. Matt B. said it doesn’t look like the library is currently checking out laptops according to proposal but people at RVPT said they had ones to checkout
   x. James said they weren’t asking for cameras or security equipment with them
   xi. Matt B. said checkout tags for limited security were included
r. Proposal 14: Universal Computer Access in Senior Hall
   i. Evan said they want 6 computers
   ii. Matt B. said they got a half million grant in 2006
   iii. Evan listed items requested, trickle down and software. They already have 10 computers, said Evan
   iv. Brandon asked why they aren’t just getting funded from the grants? Why do they need STF funds?
   v. Evan said they had received a lot of stuff from Department of Energy
vi. Matt B. asked if proposal lists how many disabled students on campus, it was a lab for
disabled students, right?

vii. Evan said it was.

viii. James said it was pretty broad description for disabled and “people of diverse background.”

Unclear what that means.

ix. Brandon asked how many computers currently?

x. Evan said 30, Matt said 10

xi. James said only 10 universal access

xii. Matt H. said there was a difference between classroom and universal

xiii. Brandon asked about large screen monitor, what do they mean by large screen?

xiv. Matt B. said there may be some large screens trickling down from MARS lab

xv. Dave said 3 apple 17 powerbook laptops and 2 mac g5 multimedia computers trickling down

from MARS

xvi. Evan asked what exactly they were asking for

xvii. James said it was more generic request, functional equipment

xviii. Matt B. said MARS might have 2 20” flatscreen monitors to use for large screen request.

s. Evan asked how many more proposals to do

t. Jared had to leave (around 4:20)

u. Matt B. and Burke talked about schedule for the week and how much time was available for next
week versus proposal and PUB site visits. Committee decided to get more done this meeting to
save time at next meeting.

v. Evan moved on to the sciences proposal

w. Proposal 15 Sciences

i. Evan listed some of the request from abstract

ii. Matt B. and committee commented on how old their existing equipment was (very)

iii. Evan asked Matt B. if the first priority items were dead, the MAC towers that were not intel
based

iv. Matt B. said it was just a standard item

v. Matt B. asked if STF had funded this before

vi. Dave said he had to see it, 5 years ago sciences had 4-5 areas request gear and STF said pick
a spot in the building and we’ll fund that. Dave said he thinks this was the
chemistry/biochemistry request and maybe like Patterson it was time to have more than one
location. Dave also said building was large and might be on opposite wings
vii. Matt B. said 237 versus 277 room numbers, so on opposite wings
viii. Dave said they have lot of grants and get funding for a lot of their own gear. Classroom
equipment funded by a lot of grants. Dave said he wasn’t sure it was the same people as
before or not.
ix. Evan said they were also asking for a printer
x. Brandon asked if it was a general lab or not? Who would use it?
xii. Matt B. said the STF relationship section said the computers would be available 8-4 mon- fri.
   It sounded like 100% general access.
xi. Evan said Mike (Bauston?) an ASEWU council member had complained to him about the
gear in that lab and was trying to get better gear. The computers would not run the current
software.

IV. Evan motioned to adjourn
   a. Matt H. moved
   b. James seconded
   c. Motioned passed unanimously
   d. Meeting adjourned 4:39 p.m.