1. Meeting called to order 3:15 p.m. PUB 322
   a. Evan entertained a motion to approve minutes from 4-18
   b. Matt H. so moved
   c. Brandon seconded
   d. Motion passed unanimously
2. Evan asked Burke about funding status, Burke handed out sheet with budget update which included an estimate of $77k left to allocate. Burke and Matt had adjusted partial awards to account for taxes and shipping. Burke also had an updated trickledown sheet with an allocated column for computers that had already been awarded.
3. Evan started discussion of proposal number 15, Chemistry Lab
   a. Evan asked about trickledown. Committee talked about proposal. Trickledown machines, software and trickledown inventory. From the site visit the Chemistry department said they would be fine with trickledown since their current machines from surplus and was 5-6 years old and anything newer would be better. They also will work with Biology to create similar images and purchase their own instructional software that is specific to the department.
   b. Evan asked about second priority items, additional software: Keyserver, responsible print. Committee talked about ghost and deepfreeze which were included with proposal. Some discussion about which software the proposal had requested and which software, Office and OS, that the STF had already awarded to all labs.
   c. Stu asked if they had enough 2006 trickledown machines for Chemistry. Burke and committee reviewed the trickledown sheet which had 30 2006 towers of which 10 were going to Modern Languages. The remainder and the some of the 99 2005 towers were going to SBS. STF currently had 49 2005 gateways to trickledown.
d. Evan asked what people thought of printers. Brandon said they had given other labs one time printer awards. Dave clarified that they were requesting responsible print and port activation which were costs the STF does not normally cover. Dave said they had bought just printers for other labs.

e. Burke talked about Carl Combs responsible print proposal which might make expansion of program cheaper if it is approved. It would have an unlimited campus expansion of licenses for responsible print.

f. Evan entertained a motion to approve items 1, 5, 7, 8 and 9 (just the printer) with trickledown for computers instead of new machines.

g. Brandon so moved

h. James seconded

i. Motion passed unanimously

4. Evan moved to proposal 17 Classroom Clickers

a. Justin asked how the system worked? He asked about the difference between the clickers and the radio receiver and the laptop. Evan talked about a psych class he had taken to demonstrate how it works which is like a public polling system where people can enter survey questions into a device and the results are displayed in Power Point. Students currently pay $50 for each clicker in the Psych department. Evan talked about site visit, the events that the department puts on and the idea was a good one where the Health Wellness Prevention Services go to different sites with presentations on drug or sex awareness and the clickers allow students to answer questions anonymously. Evan thought it was a good service that about 500 students benefited from each year. Currently, HWPS do the presentations without the clickers.

b. Dave talked about the proposal and how it would be worked. Committee talked about anonymous way to get student data and responses to sensitive questions. Evan clarified that students could not walk in and use them, they would have to attend the events.

c. Brandon was concerned clickers would walk away if they were not in a controlled environment.

d. Justin asked where it was, what kind of room. Dave and Evan said it was mobile. They could do the presentation wherever. Stu asked where it would store the data. Dave read about the computer towers.

e. Burke pointed out that the clickers were the general use part, the laptop and projector would not be used by students. The department used the laptop and projector for the presentation.

f. Evan also said that at site visit Michelle offered to try and find other funding if the committee were to fund half of it, or just the clicker part of it. Brandon said he could see a partial trickledown award for the PC. Committee talked about lack of trickledown laptops.

g. Dave wondered if the clickers could be used as a checkout item? Perhaps for things like ASEWU meeting or an election speech. The $10k request for 500 students, maybe 50 students each presentation maybe 10
presentations or 10 hours of use in a school year and hundreds of hours
where it is sitting in a closet. Why not have HWPS with primary use and
when they are not using let other students.

h. Brandon asked who would manage checkout

i. Dave said Mars or JFK

j. Matt H. said he didn’t think it was a techfee item. They could play with
the terminology to make it sound like a techfee item but in reality students
would not use it for checkout.

k. Committee talked about whether any student could use it or whether they
would need training to use it. There is training and software. Brandon
said it would be nice if they could do a general site wide clicker hardware.
Matt H. was also saying that in the class he had taken with them he spent
most of his time waiting for the professor to figure out the interface.
Brandon liked the site wide clicker idea because he still had his clicker
from freshman year.

l. Evan asked for general consensus

m. Stu thought the 5-10k could be used better since the clickers would sit in
the closet more than other techfee items. Committee agreed it was a good
idea but not the best use of the money. Dave asked what committee
thought about halfway proposal? Committee talked about amount of use
of clickers versus allocation of money to one of the labs, with daily use.

n. Stu moved to deny proposal

o. Matt H. seconded

p. Motion passed unanimously

5. Evan moved to JFK trickledown request

a. Burke said they were asking to replace some of their OPACS with
trickledown equipment. Brandon and Evan asked about number and type
of computers requested. Most of the OPACS were oldest computers we
had. Burke offered to have consultants figure out which computers could
go to JFK.

b. Brandon moved to approve request

c. Matt H. seconded

d. Motion passed unanimously

6. Evan moved to Baldy’s laptop #20

a. Committee talked about whether tower would work and if Baldy’s had
space for the tower. They had cleared out the space. Burke said he wasn’t
sure if the change in the Athletic Director would change the proposal. It
sounded like Dining Services was also involved but the two departments
had handled the subscription to the webcast themselves.

b. Stu said committee could award tower and if they use it they use, but the
STF had spare trickledown to give them. Committee agreed that one
tower was not a big issue if it turned out that the webcast idea had been
put on hold with the change in the Athletic Director.

c. Brandon moved to approve a tower trickledown

d. Stu seconded
e. Motion passed unanimously

7. Evan moved to MARS second priority
a. Evan talked about the Waves vocal bundle package of software. Brandon said the idea was that PUB and MARS should have identical items to back each other up. Brandon thought that if they did fund it for MARS they should add the software to the PUB.
b. Stu asked what they had not funded in the PUB? Committee discussed print credit for PUB. Stu thought PUB and MARS were best bang for the buck.
c. Stu moved to approve second priority items for mars and add those items to pub
d. Brandon seconded
e. Motion passed unanimously

8. Stu asked if they were going to talk about the Music proposal now? Evan said he would rather talk about the PUB print credit first.

9. Evan moved to PUB print credit
a. Evan asked what committee thought? Brandon liked idea, maybe 8-12 dollars. Evan liked the idea of $10 print credit. Justin said if money not used comes back to stf? Committee talked about rollover print credit which was not a feature of the system. Committee talked about what the money is used for and how responsible print works.
b. Brandon asked how much $10 credit per student would cost the STF.
c. Dave and Stu did some math and estimated it would cost about $3000 per $1 of print credit. Brandon said if all students don’t use it then some of the money would come back.
d. Brandon asked if this went against he bilaws for the committee. Burke said in the past the STF had not funded consumables. The three proposals that had been awarded printers had not been awarded toner and paper or responsible print items because they are department’s responsibility to maintain consumable costs. Burke said funding this could give PUB different treatment and to consider that if the STF funds part of it they are responsible for it in part and IR could pull their funding. It could open the door to the STF funding all print credit in the future.
e. Stu asked how much IR pays currently. Dave and Burke said $18k
f. Burke said the money would go to responsible print program, so anywhere there is responsible print. Brandon asked if they were really funding a service and not consumables them. Burke and Dave said the money is used for paper and toner. This proposal would subsidize student printing.
g. Brandon asked if funding this would open committee to attack from groups who had not received consumables?
h. Stu said two problems: labs wanting consumables, IR pulling funding for current print credit. The STFC would have to make up the $18k if IR pulled their money. Brandon said so this could become more expensive? And Stu said yes.
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i. Justin said this was not funding any one specific lab though, since print credit was everywhere. Dave and Evan agreed. Burke said that the guideline was that the STF does not fund consumables, so if the STF started funding some consumables, future proposals could have multiple line items for things like media or special paper.

j. Dave said if they did decide to do this, it is not against the RCW or the law, but it is against the STF bilaws. The guidelines were the committee’s guidelines. It was not illegal for STF to do it. There could be a statement that the STF is making an exception for print credit because it would benefit all students. STF could say it is a one time thing used only for lab. Then if a lab asked for toner and CDs the STF could say they still do not fund that.

k. Justin said they could say this is for everyone, not just one lab.

l. Brandon said but this would be a yearly expense. The STF would have to maintain this account or the print credit would drop from $10 to $6. Dave and Stu said they would because it would look bad to cut the credit one year.

m. James asked if there was a way to fund it without the potential of losing funding from IR? Stu said there was and there was also a carry over money to help fund something if the other funding was suddenly pulled. The committee talked about the amount of carryover indicated on the sheet, which was 100k and not 300k like some members thought.

n. Brandon asked if the STF could talk to IR and get them to pay more and Burke said that Carl Combs had tried to increase print credit in the past and had been turned down. He was asked STF because IR would not fund an increase.

o. Stu said that if the STF started funding part of it then eventually they would be funding all of it. Stu liked that they were giving back to the students. He really liked that the students could see actual money that they get back from their techfee.

p. Evan asked if the STF does it and if IR could STF take it over? Burke and Stu said it could be done but it would cost twice as much each year, roughly $36k a year. Evan said but we would still be giving back to the students.

q. Stu said he thought Dave was right that STF would have to make a statement that this was a one time exception reflecting a print service that is campus wide and the STF would not consider expendables or consumables on a lab by lab basis.

r. Dave said another way to do it, STF will pay 30% of print requests, print renewal and equipment costs next year. The money was charged based on a fraction of costs to replace the printers and paper and toner. It might costs 4.7 cents a page instead of 6 but the 1.3 goes to equipment renewal. STF could say we will give them 30% to allow them to set aside more money for print. The STF could increase print credit if IR did not have to worry about covering as much for printer renewal.
Brandon asked if maybe cut the price in half for printing. So like, a regular piece of paper 5 cents, maybe cut that to 2.5 cents. Forcing IR to pay for it without STF paying for it. Dave said if we did not pay for consumables the next best thing would be to pay for equipment. Committee talked about allowing money to prints versus money for printers.

Justin said they were basically saying STF would pay for printers if IR would increase the print credit. The equipment award would be contingent upon the print credit increasing.

Brandon asked how much the large printers costs? Committee did not know and Burke checked a site which estimated $1,200 to $2,000.

Committee talked about allocating an allowance towards the print problem. Allowing students to print more without paying out of pocket. Ask Carl for a plan B to cut costs. Going from $6 to $10 is a 60% increase in amount of printing students have. Stu said we could earmark $12,000 to increase student printing contingent upon Carl’s pricing to give students a 60% increase in printing power. Techfee will subsidize hardware to reduce costs of hardware.

Brandon so moved to set aside $12,000 to talk to Carl about increasing print credit. STF would pay for hardware to help offset Carl’s cost for prints. If Carl could not increase it to $10 then the money would come back to STF for next year.

Motion passed unanimously

Brandon wanted to open discussion of a topic about high speed internet instead of dialup. He wanted to look at Sisna accounts which cost $76k and maybe that money could be spent on something better.

Burke clarified that the $76k was already spent. The STF currently has about 700 students with Sisna accounts, each account costs $9 a month times 9 months or an academic year. So the $76 had been deducted from the STF funds according to the current contract for services with Sisna.

Brandon and Evan wanted to look at it for next year.

Brandon said they would like to look at how much broadband would cost.

Burke said it used to cost a lot more, there used to be $300k for dialup accounts. Brandon said that was sort of his point, since most students do not want to spend $20 on a phone line to use their dialup when $20 would pay for a low cost package from Davis Communications for cable internet.

Brandon wanted to know if they could earmark that $70k for next year to explore a high speed alternative to dialup.

Burke said the STF currently has a contract with Sisna and he wasn’t sure how long that contract was for. Dave said the committee probably didn’t want to just cut off the dialup for Fall 07, but consultants could look at researching broadband. Burke said he thought they had a contract for a couple of years that allowed them to negotiate pricing but the service would be available next year. Burke offered to have consultants look at
the issue, since Cheney students, Spokane students, Vancouver and Tacoma students all would require different service providers. So there were multiple providers with multiple contracts and it would not be free internet like the dialup because of the costs associated with it, especially if it became more popular and suddenly 6k students are using a discounted service at $15 a month or $810k a year which would leave less than $100k to fund all other techfee services.

g. Burke said consultants could do a request for proposals to try to find the best pricing and bring the proposal to committee next year with a price tag to see if committee wants to fund it.

h. Brandon and Dave wanted to look at it for next year. Committee talked about what committee can do for next year. Brandon wanted consultants to look at high speed. Dave also wanted them to look at checkout options for Spokane students.

11. Evan moved to music proposal
   a. Burke had an update from the site visit and emails exchanged with Michael Waldrof. During site visit a professor had mentioned that the Music department had received a $100k gift. The professor had said during the site visit that it might be possible to fund some of the facility with that money. After the site visit, Michael had sent Burke an email explaining that the professor had misspoke and the money was not available. They required the STF to fund the majority of the expenses, at least $120k or the proposal would not work. Burke explained that during the site visit several committee members had asked about ways to cut costs or split costs with the proposal and had pointed out to the music department that their 140 students only paid $14k in fees, a number that assumes they do not use any of the other techfee services. The emails had been a response to those questions, which had prompted multiple emails until Matt B. and Burke went to the Music department to do a follow up site visit and ask more questions.
   b. Burke’s email had outlined some of the additional costs for room improvements and print program that the Music proposal had not considered. Michael had said they wanted a facility similar to the Art Lab so Burke had provided a brief history of the joint funding for the Art Lab and how that facility had been created in Fine Arts because none of the other departments in the Art Complex had volunteered the space and also that the Art lab had been intended for the entire art complex including the music department. The art lab had 5 music stations for music students.
   c. Burke handed out copies of the emails, explaining that he had told Music department he would share them with the committee members.
   d. Brandon asked if the Music department had any money to contribute?
   e. Burke said no, long story short they had no money to match and had not found other funding sources.
   f. Stu said they just had to read the first paragraph on page three of the proposal which read, “I want to make sure the committee understands the
extent of our proposal. We need to have a SUBSTANTIAL [caps from email] portion of the funding for this lab to come from the Techfees. We are trying to implement a previously non-existent lab, not upgrade an existing lab. The precedent for this would be the Digital Arts Lab in the Art bldg. This was almost completely funded from Student Tech Fees. I remind you that they requested MORE than we did for their lab, it was $166,000 and they were granted $144,000 of this. Certainly, to implement the lab we would envision, we will need the grant to be similar in scope. I think that anything less than $120,000 and we will need to drastically alter the nature of the lab itself.”

g. Justin said looking at the numbers, 140 students which is 1.3% of the population requesting 15.9% of the techfee budget, was not reasonable even if the STF did have 15.9% of the budget left to allocate.

h. Stu said even if they did have that much money it wasn’t a good idea. The thing that bothered him the most was that their department was asking the student government to fund their accreditation requirements.

i. Brandon said no to the proposal.

j. Matt H. said no to the proposal.

k. Justin said no to the proposal.

l. Dave said he would try to argue the counterpoint. The concept of the lab is a good idea. It is very proactive for them to try to be modern, which was a good thing. The STF could send them a letter saying this was a good idea and we encourage them to follow it. If they could come up with most of the money the STF could look at giving them the computers.

m. Brandon said he had been thinking the same thing until he saw the email where they said they brought nothing to the table.

n. Dave said his idea for a letter would be a sign of good faith that if they tried to get funding from other sources more appropriate to this facility. He said they had had proposals were the committee sent it back and told them to try again. It was a no with a ‘but.’ We like the idea but we do not like paying for everything.

o. Stu and Justin said we should say no nicely because it was a good idea that might be better if we only funded the computers.

p. Burke said there was another interesting thing about this year in that the Techfee had 11-12 trickledown Macs that no one had requested. The music department had requested 17. When Burke and Matt went to talk to them about maybe reducing the number of stations to reduce costs Michael and Patrick had not liked the idea. They required so many machines for class use, and the proposal was written as a classroom enhancement by a professor who currently taught in the room. So they had not been interested in reducing the machines but the Techfee had extra Macs that could be offered to the Music department to help them offset some of the costs of the facility.

q. Evan asked if they were G5s?
Burke said 4 are G4s the rest are G5s. Also, the other thing to consider is that the Music department does not seem to have the technical skills to setup and run a computer lab. During the site visit they had said some weird things about what the computers could and could not do. They thought G4s could run the software but it can, Burke had called the vendors to verify that. It could also be half Windows and half Mac, but the Music department wanted all Mac which was more expensive. The proposal also has $40k in costs to outsource the networking, installation and maintenance fees because the Music department does not have any technicians to provide support. Outsourcing the running of the lab created other issues with the union.

Dave said it was also a customer service issue. If something breaks at 10:30 a.m. someone on site should be able to fix it. We do not want that broken equipment to sit there until the vendor sends out someone to fix it.

Burke agreed. He said there were two ways to fund this. If the administration or the University wanted to support this it would become an electronic classroom and that classification would open it up to campus tech support and campus resources. If the Techfee funds it the assumption is that we purchase the equipment, hardware software, the boxes are delivered to the department and the rest is their responsibility. Their department is responsible for unpacking, installing and running the equipment. They do not outsource that to someone off campus. If you look at the Sound Tree quote, $40k dollars is really a technician to do all the work for the Music department. Sound Tree is charging $1,700 just to assemble the desks: 17 desks at $100 each to use an Allen wrench.

Burke said if they wanted to make a gesture and offer them the Macs that are available anyway there should be some sort of provision in there that they have to come up with the rest of the proposal themselves. The following year they could potentially ask for $30k in maintenance fees or the STF could say the Macs are a one time award and they shouldn’t ask for maintenance. It would be nice to do but Burke did not think they had the skill set to run a computer lab on their own.

Burke said when he and Matt B. had done the follow up visit with Michael and Patrick they had toured a smaller room with 4-5 Macs that was more General Access than the proposal to enhance the Piano Lab. The committee could look at donating Macs to that room. It was similar to the Theatre proposal in design and use with only one professor teaching a class in it.

Brandon said he remembered from the students at the site visit that they had complained about the slow machines in that closet. Stu asked if students use it for general access?

Burke said if you read the second page of the music proposal there are nine classes they would like to teach in the facility they are proposing. One of those classes is currently being taught in the smaller computer room. It’s cramped and it sounded like students sat 2-3 at a machine. But
as far as STF guidelines for general use and hours of operation it seemed
to meet the guidelines better.
y. Stu asked where the room had come from, STF? Burke said surplus.
z. Matt H. said the thing he did not like about the music proposal was that
the majority of the use would be for classes. Brandon agreed.
aa. Burke said the other thing to consider would be how easy it is to for
someone to go to surplus get some computers, put them in an office that
no one is using, run it for a year and then ask for new equipment from the
STF for an ‘existing’ facility. With some proposals like the music one, the
department wants to reserve the facility from 10 a.m. to 2 p.m. when the
majority of the students are on campus and would want to use it. They
then get a work study student at no additional cost to the department to sit
in the facility from 3 p.m to 5 p.m., when very few students are on
campus, and then say it is open for general use. So the STF would pay for
a classroom that is closed when the most students would want it.
bb. Evan asked what everyone thinks
cc. Committee did not like the proposal. There was some discussion about
how to say no without offending them. Stu suggested something to the
effect that if they wanted to come back with a proposal for 4-5 Macs in
that smaller room then the STF would entertain the idea. Justin said we
would be more inclined to fund something that was closer to a partnership.
Matt H. said or something that was actually a Techfee item, not a
classroom.
dd. Evan entertained a motion to disapprove
ee. Stu so moved
ff. Matt H. seconded
gg. Motion passed unanimously
hh. Burke clarified that he was going to tell them we had 13 Macs for the 4-5
machines in the closet and that if they could find other funding next year
the STF would consider the proposal for hardware.
ii. Stu said the STF would entertain a proposal for equipment but not
furniture, room, instructional equipment most of the stuff that had already
been said in the email.
12. Stu asked when the committee would meet again
13. Burke said that he and Matt B. wanted to meet at least one more time in May to
review the proposal system and get the committee’s feedback since they were
redesigning it over the summer. Stu and James liked the idea.
14. Committee discussed future meeting, May 16
15. Committee also discussed the process for taking the budget from STF to the
ASEWU for approval and then taking it to the Board of Trustees for final
approval. So the committee might have to meet again if either group did not like
the proposal, but that had not happened before.
16. Evan moved to adjourn
17. Brandon so moved
18. James seconded
19. motion passed unanimously
20. Meeting adjourned at 4:47