STFC MINUTES  
Wednesday, April 4, 2007  
Pence Union Building, 3:00 p.m.

Student Members Present:
Evan Buelt – *ASEWU Technology Advancement – STFC Chair*
Justin Fry – *Student at Large*
James Riddle – *Student at Large*
Brandon Kassap – *Student Representative Pub Lab*

Non-Student Members Present:
Stu Steiner – *Faculty Representative*

Ex-Officio Members Present:
Burke Fitzpatrick – *Consultant for Student Technology Fee*
Matt Brown – *Consultant for Student Technology Fee*

I. Chair called meeting to order at 3:07 p.m.
   a. Stu moved to approve minutes
   b. Brandon seconded
   c. Motion passed unanimously

II. Evan designated Justin Fry as a chair’s appointed replacement for Jarod Dougherty until appointed by the ASEWU to fill vacancy. Justin is a student at large and Jarod is a student at large.

III. Reports: Matt Brown
   a. Update on the outdoor wireless project funded previous year. Sean King won’t allow wireless antennas on wireless poles, instead he is building them separate poles. That is the cause of the delay. Stu asked about pole locations and Matt described locations on a map with a mesh around the mall area. Matt said he would talk to STFC and Sean King about funding another nine locations this year to try to cover the whole campus at the same time.
   b. Student kiosks, should be done in the next two weeks.
   c. Matt talked about the estimate sheet which broke down the budget and requests for FY06-07, about the difference between departmental requests and STFC funded initiatives and talked about NetStorage backup solutions. Also discussed funding priorities different from external requests. Matt asked if anyone had questions.

IV. Unfinished business
   a. Site Visit for Michelle Pingree. Matt Brown discussed a site visit reschedule for the classroom clicker proposal and giving each proposal due diligence. Matt asked if anyone could go. Stu had a conflict but Brandon and Evan were free.
b. Evan moved to do site visit
   c. Brandon seconded
   d. Motion passed unanimously
V. New business
   a. Techfee schedule for Spring quarter
      i. Evan talked about deadlines for when budget is to be delivered to ASEWU and then BOT.
         BOT wanted to have it done by May 11. Evan said committee should be done by end of
         April or the meeting on Wednesday April 25.
      ii. Matt B. talked about estimate from CFO and how the actual amount will be known tenth day
         of quarter on April 13. Stu asked about the 150k carryover that CFO recommends and Matt
         B. talked about some of the history with SISNA accounts and the larger amount of costs and
         carry over was part of guessing how many students would signup
      iii. Stu and Brandon talked about DSL/CABLE prices being about same as phone line for dialup
      iv. Matt B. talked about researching a high speed internet discount
   v. Stu asked if committee had about 800k for requests
   vi. Matt confirmed and said the committee should set funding priorities based on general student
       use and BOT agreement.
   vii. Stu asked for total for the top three GACL labs, PUB lab, Mars, Spo.  How much is it for
       basic upgrades not additional ‘fun’ initiatives.
   viii. Matt B: for the PUB lab it is 194k
   ix. Stu: what about MARS
  x.  Evan B: 89,315.7 for first priority items
   xi. Stu: what about RVPT
   xii. Matt B: the RVPT lab doesn’t have ‘fun’ initiatives
   xiii. Stu: 335k roughly for the first three labs
   xiv. Matt B. normally the committee goes through the proposals line by line to allocate funds.
        Matt B. said they could though first priority items and fund those today. Evan said he would
        like to go through the GACL proposals
   xv. Stu moved that they go through first priority items for GACL labs
   xvi. Brandon seconded
b. Evan started with the PUB/SPO lab
   i. Matt B asked if anyone saw anything weird in the proposal that they didn’t want to fund.
   ii. Stu said they had talked about the print credit as a problem
iii. Evan thought it was better to overshoot print credit than undershoot
iv. Brandon said he would rather have 1k students not complaining about too little print credit
v. Matt B. brought up the agreement with the BOT in section 2 of the binders, program intent, page 6, number 4, “STF looks to departments, colleges to fund consumables, maintenance, operational costs . . .” Matt suggested committee evaluate if print credit followed the agreement with the BOT, said he could argue either way and Brandon and Evan said they could too.
vi. Stu asked what the twin lightbox for in the PUB lab.
vii. Matt said he believed it was a kit for the sound studio but wasn’t sure
viii. Committee discussed the green room and Evan read from the proposal about where the lighting kid would improve the green room.
ix. Evan started working through line items, asking about first priority items first. Committee discussed number of computers, disabled software. They also discussed whether they should fund the SPO but conditionally incase the Spokane Center was sold or not. Evan moved on to third item, software allowance. Matt talked about discretionary funds to upgrade software.
x. Stu said he liked everything but the $6 print credit and the guitar. He thought those should be separate items. Stu asked why they wanted a guitar and Brandon talked about sound studio and student requests.
xi. Evan asked how many students are using guitar
xii. Brandon talked about schedule for room which is popular but no stats for which items are used in room.
xiii. Stu asked about usage versus just sitting on the machine. Stu said he thought they should consider light kit, guitar, guitar stand and print credit separate from rest of proposal. Possibly 3D studio max. Matt B. said 3D was used, and Stu said nevermind. Stu suggested approving everything else but what he had mentioned.
xiv. Evan asked what people thought of print credit.
xv. Justin said he would use it but wasn’t sure if it worked with guidelines
xvi. Brandon asked who would do it if they did not
xvii. Matt B. said the increase wouldn’t happen, it is from Carl’s budget. Matt talked about old fee, $6 lab fee, which was used to justify print credit. That fee was replaced by the $35 techfee.
xviii. Stu said they could table the line items and approve everything else. Stu said he would rather table the items he had mentioned for a later time.
xix. Stu moved that they approve everything in first priority except for responsible print credit increase, light kit, guitar and guitar stand which would be tabled for later. (4,9,12, 14)
xx. Brandon seconded
xxi. James said tabling was good since they did not know the usage patterns
xxii. Evan asked why not include second priority
xxiii. Stu said they hadn’t looked at them yet and the first priority items were part of the BOT agreement which the techfee was supposed to do at a minimum. Stu said the rest would be extra items for extra things.
xxiv. Motion passed unanimously
c. Evan moved on to MARS lab
   i. Brandon said MARS had asked for guitar too
   ii. Evan asked if some of the computers existed anymore
   iii. Stu said some of the items were priced based on September availability of line items for the system.
   iv. James said they asked for same light box
   v. Matt said they worked together to keep studios the same
   vi. Brandon talked about student use and similarity.
   vii. Evan asked Burke about the site visit and the Macs at the Mars lab and how they looked
   viii. Burke said they were pretty good, had used them before. They were specced really high
   ix. Matt B. said the new Adobe CS3 and intel based Macs would be a lot different than current Macs
   x. Evan asked for things to exclude or table for later
   xi. Brandon said maybe lighting
   xii. Stu said the MARS lab might be different for some items which are more multimedia.
       Brandon and Stu talked about time constraints at MARS versus spill over after 5 p.m. at PUB.
       Matt B. suggested the studios be in synch for ease of use. Stu talked about lights not working as proposal was written. He works with green screens and they would need different lights.
       Matt B. asked what lights to get, they could be added to proposal. Stu said they should talk to Eric Galey, who had helped him find lights.
   xiii. Brandon motioned to table item 14 on the Mars
   xiv. Stu said they could revisit PUB to approve guitar
   xv. Brandon withdrew motion
   xvi. James asked if it is an improvement or will it not work the way they wanted.
xvii. Matt B. said it would definitely improve over the fluorescent lights they currently have.

Matt B. also said they could double the amount funded for something better.

xviii. Brandon withdrew motion

xix. Stu moved to approve PUB items that had been tabled, all except for the print credit. So they were in sync with MARS.

xx. James asked if the paint or cloth would not keep the two in sync

xxi. Brandon clarified that the music and video studios are different in PUB but the same in the MARS.

xxii. Brandon seconded

xxiii. Motion passed unanimously

xxiv. Matt Brown said items of concern might be projectors, 2 $8,500 cameras

xxv. Brandon asked Burke if the Mars was overflow for JFK and Burke said yes. Brandon talked about students using MARS for checkout. Brandon said maybe the new STF proposal system would allow ongoing edits.

xxvi. Burke looked up the CAXLH1 HD camera for Stu, it cost $9,500

xxvii. Committee discussed high end cameras and stats for gear.

xxviii. Stu asked how many MacBook Pros? Matt B. said 3 of them

xxix. Brandon wanted to know if MARS could be open past five, Burke said Lance had proposed that and it had been rejected.

xxx. Evan asked what could be questionable, what has STF not funded from MARS in past years.

xxxi. Matt B. said everything on there had been funded or similar to it in the past

xxxii. Stu asked about cameras, how many? Matt B. talked about better cameras in MARS and JFK would also not checkout MACs. They talked about camera types and lenses

xxxiii. Stu moved to approve all first priorities

xxxiv. Evan asked, even the lights

xxxv. Stu said they had funded them for PUB

xxxvi. James seconded

xxxvii. Motion passed unanimously

d. Proposal 4, RVPT

i. Stu asked if it was for RVPT lab, committee said it was

ii. Matt B. said the computers were pretty basic

iii. Evan entertained a motion to approve RVPT proposals
iv. Brandon moved
v. James seconded
vi. Brandon asked why the server
vii. Matt B. talked about slower connection between Spokane and Cheney. Temp storage would be faster for Spokane students instead of netstorage
viii. Motion passed unanimously
e. Matt B reviewed lab stats to look at General Student Use
f. Committee reviewed stats, how they are collected what they do and do not represent. They reviewed foot traffic for some of the labs, percentage of students using it versus percentage of budget requested.
g. Stu said he would like to see for each department lab they have student use percentage versus budget request they are asking for.
h. Matt B. pointed out that it also is different for a multimedia lab where students use them longer with less turnover and the equipment is also more expensive
i. Brandon asked if committee voted on STF services and solicited proposals
j. Matt B. said the committee had to vote on each items
k. There was some discussion about services, email, netstorage, software discount. How they worked, how much they cost. Matt B. described servers and how they worked.
l. Evan asked about the wireless items, if they would be adding 9 to that
m. Matt B. talked about wireless points and what would be required to complete mess
n. Stu asked what the electronic portfolio system budget was
o. Matt B. recapped proposal from last year’s committee to set aside money for a student portfolio to continually update their work history, certifications, projects. Techfee wanted to look at providing service to students. Matt B. said the committee could continue ear mark it or do something completely different with the money. Brandon asked if it did more and Matt B. talked about different companies which offered different types of portfolios.
p. Evan asked if there was utilization stats for that
q. Matt B. said they didn’t have it yet, the money was just ear marked for committee. The money was just a savings plan
r. Stu moved to approve all of the STFC Service Renewal and Solicited Proposals except for the electronic portfolio which is to be tabled
s. Brandon seconded
t. Motion passed unanimously
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u. Matt B. said the outdoor wireless program is contingent on Shawn King funding poles.
v. Stu said the allocation could be held in reserve until Shawn King made a decision
w. Brandon asked to see mesh map at next meeting.
x. Stu asked for a reminder about what the RVPT classroom trickledown was?
y. James said Chin had asked for the trickledown from the lab to the classroom
z. Matt B. said he and Burke would create a list of trickledown items
aa. Stu asked consultants to create a spreadsheet of allocated, percent usage versus percent requesting, and trickledown inventory
bb. Evan asked if they’re meeting tomorrow for Classroom Clickers
cc. Matt B. said they would meet at statue in Showalter around 3 p.m.
dd. Stu motioned to adjourn
ee. Brandon seconded
ff. Passed unanimously
gg. Meeting adjourned at 4:47 p.m.