STFC MINUTES
Tuesday October 21, 2003
Pence Union Building, RM 302, 3:02 p.m.

Student Members:
Craig Schuler (CS) – ASEWU University Advancement and Technology – STFC Chair
Burke Fitzpatrick (BF) – Student at Large
Brandon Schinzel (BS) – Student at Large
Orin Bigelow (OB) – Student at Large
Nan Dong (ND) – Student Computer Labs Representative

Non-Student Members:
Dr. Chin Kuo (CK) - College of Business & Public Administration
Lori Geddes (LG) - Faculty / Academic Computing Council
Dr. David Dean (DD) - Information Resources - Client Services
Toni Habegger (TH) - Associate VP and CFO / EWU Administration – STFC Vice Chair

Ex-Officio Members:
Linda Matthias (LM) - Directory of Client Services / UCT
Matt Brown (MB) – Consultant for Student Technology Fee

Guests:
Laura Griswold – ASEWU Director of Elections

I. Chairman Craig Schuler called the meeting to order at 3:05 p.m. in the PUB RM 309a

II. Report by Chairman Craig Schuler
   a. Introduction to new members
   b. Introduction to Student Technology Fee
   c. Financial Commitments of the STF, including the 3.5% to financial aid, STF Consultant, and Sisna Accounts
   d. Toni Habegger enters the meeting @ 3:10 pm.
   e. CS Stated that he was not going to be real strict on Roberts Rules of Order.

III. Report by STFC Consultant Matt Brown
   a. MB stated the Pub is now an “EWU Wireless Zone”, covering about 85% of the pub and even small areas outside the pub. Anybody with a wireless laptop or other device should be able to connect to the Network.

   b. MB stated NetStorage has been updated to 1.5 terabytes. (currently serving 59,194 Files)

   c. MB stated that updates in the Mars, Pub, Spokane Center, Riverpoint, Biology, Modern Languages, and Social and Behavioral Sciences Lab have been completed.

   d. MB stated that the library has 25 new laptops with a total of 70 available for student checkout. All of the older laptops that we trickled back into the library are being upgraded to windows XP / office XP to match the rest of the labs / laptops on campus.

   e. MB stated that the Cyber Café expansion has been completed and we now have 12 additional computers in the lower level of the rendezvous room.
f. MB stated that if you don’t already know, the Pub Lab and Cyber Café now require Authentication with a username / password at the desktop. This is the same username / password as the Students NetStorage Accounts.

g. MB stated that we have an online proposal system and will be able to go live with it in a few weeks. The core of it is complete and we’re just working on a few minor details.

h. MB stated that he is working with Dave Dean on a better check-in / check-out process for items such as laptops and cameras, and will report back to the committee when we have more information.

i. MB stated that he and Dave Dean will have a report on the Student Select Software Agreement at our next meeting with a recommendation on how we can proceed with this implementation.

IV. Online Voting system

a. BF stated that he wanted to present an idea from the student government. They would like us to possibly fund an online voting system for this year’s election. The goal is to help get a higher turnout of voters.

b. LM asked if they had a proposal.

c. BF stated that they did not but could have one by the next meeting or so.

d. DD asked if the question was would the STF consider looking at this proposal early and possible funding it.

i. BF stated that’s what he was looking for, as they didn’t want to put together a proposal if the Tech Fee couldn’t consider it.

ii. BF stated that there could be a possible for a joint effort from the student government.

iii. Laura Griswold stated that the ASEWU possibly had a couple thousand dollars in the budget that could be used for the project.

iv. TH asked if we would send a list of student IDs and student information to an online voting company.

v. DD stated that there would have to be some kind of privacy issues with the students EWU ID numbers and data.

vi. CK stated that access to the polls seems to be the problem with why there is a low voting turnout, and so better access like an online voting system that a student could get to from home or from in the labs would likely help.

vii. BF stated that they did look at WSU / UW and they both have in house online voting systems.

viii. The committee confirmed that we have funded proposals out of our regular funding cycle and would be willing to look at the Online Voting System.

V. Good of Order

a. LM stated summer tech fee has been brought up again and that we should take a look at it and possibly make a recommendation to the Board of Trusties (BOT) regarding the issue.

b. TH stated that currently we do not have a Summer Tech Fee, even thought the equipment and benefits of the tech fee are still available for summer students. It has been brought up to the BOT that we implement some kind of Tech fee for summer, and that the STFC could make a recommendation to the board.

c. LM stated that we may want to include the summer tech fee in the new Request for Proposal (RFP) for Student Internet Access so we can make it available to summer students also.

d. TH stated that from a business standpoint that we will want to look at
e. DD stated that RFP stands for Request for Proposal and that ISP stands for Internet Service Provider. This is our 5th year of our last contract that we made 5 years ago. So this year we will be creating a new RFP and may be having a new Internet Service starting for next year. We will be looking at a possible broadband bump for the Internet Service.

f. DD stated that we had talked about a possible pro rated summer fee.

g. CS stated that we can't exceed 120 for the year according to the RCW.

h. TH stated that that is for an academic year and not a fiscal year and since summer isn't included in the Academic Year we should be ok.

i. BF asked how much control do we have for the fee

j. TH stated that this committee is the committee that recommends the recommended fee level and fees to the Business and Finance Committee

k. DD stated that this committee would make a recommendation and that ASEWU would then approve it.

l. TH stated that this committee would have to have the work done and taken to the ASEWU by the 7th of November.

m. CK stated that it would be helpful to get the last 3 years summer enrolment.

n. MB asked if the students could optionally pay an extra STF for spring and have it carry over through summer quarter if they were not going to be students in the summer but still wanted access to the ISP.

o. TH stated that it would work internally; we would just have to work that out with the new ISP.

p. LM asked if the recommendation to the BOT could have contingencies on it.

q. TH stated that the details would have to be very close to worked out before we took it to the BOT.

r. DD stated that it would be nice to have the ISP set by May 1st, 2004.

s. DD stated that we are currently not obligated to purchase any set amount of accounts.

t. CS asked if we could get a sub committee to get together and create recommendations for the BOT.

u. DD, CS, MB, LG, and OB volunteered to be on the sub committee.

v. CS stated that our next meeting will be on Tuesday, October 28th, 2003

VI. Adjournment

a. CS entertained a motion to adjourn the meeting.

b. BF moved to adjourn the meeting

c. CK seconded the motion

d. Unanimous to adjourn the meeting.

e. Meeting Adjourned at 3:49 pm